

**Letter of Direction for Gifts of Publicly Traded Securities to
the Conestoga College Institute of Technology and Advanced Learning**

This Letter of Direction is to be completed by the Donor or the Donor's representative, and serves as authorization and instruction to transfer specified securities to Conestoga College Institute of Technology and Advanced Learning. This completed letter should be faxed to all affected parties, as detailed below.

Faxed/Emailed to:

_____ Date: _____ AND
(my broker)

(fax # or email)

Email to: Susanne von Heyking
TD Wealth Private Investment
412 Albert St
Waterloo, ON N2L 3V3
s.vonheyking@td.com Date: _____ AND

Email to: Finance Office
Conestoga College
giving@conestogac.on.ca Date: _____

This letter serves as authorization to transfer the following publicly-listed securities currently owned by _____, to the account of:

Account : 8AH594 Conestoga College Institute of Tech and Adv. Learning
Account Custodian: TD Wealth
Contact Information: Susanne von Heyking Phone: (519) 725-2407

Please arrange to process this transaction immediately. This is my authorization to transfer the following securities from my account into the name and account of the Conestoga College Institute of Technology and Advanced Learning. (Please copy this sheet in order to list more assets).

_____ of _____ currently in account # _____
units description of security account # if known
_____ of _____ currently in account # _____
units description of security account # if known
_____ of _____ currently in account # _____
units description of security account # if known

My gift to Conestoga College Institute of Technology and Advanced Learning is to be designated to:

Please forward a receipt in the name of _____

_____ Address _____ Phone # _____

Yours sincerely,

_____ Please print _____ Signature

Your name or Name of Corporation Signing Officer