

Letter of Permission Application Form

A Letter of Permission must be requested prid and submit it along with all the supporting do of the course by email : CreditTransfer@cone Note: • Payment of fees is required at the time of regis • A non-refundable fee of \$30.00 is charged for • It is a student's responsibility to ensure that the	cumentation to the Credit T estogac.on.ca or by mail: stration (Personal cheques are not a each application form.	ransfer Office	a minimum c Credit Transfer (299 Doon Valley) Kitchener ON N2	of four weeks prior to the start Office Drive	
Student Number:	St	udent Name	:		
Address:	Phone Num		iber:		
Email Address:	Program N		ame:Year:		
Student Signature:		Date:			
Host Institution Information	1st Course	Inst	itution		
I request permission to attend:		Ado	dress:		
Course Code and Title at Host Institution:	Start En Date:Date	d ::	Online/ Distance Education	Yes Conestoga Course No Code:	
Department Use Only Decision:	If denied reason must b	be stated:	_	Faculty/Coordinator Signature:	
Approved All Students	Effective End Date:				
Course Code and Title at Host Institution:	2nd Course Start End Date:Date		Online/ Distance Education	☐ Yes Conestoga ☐ No Course Code:	
Department Use Only Decision:	If denied reason must b	be stated:		Faculty/Coordinator Signature:	
Approved All Students	Effective End Date:				
Course Code and Title at Host Institution:	3rd Course Start En Date: Date		Online/ Distance Education	Conestoga Yes Course Code:	
Department Use Only Decision:	If denied reason must b	be stated:		Faculty/Coordinator Signature:	
Approved All Students	Effective End Date:				
Program Chair's Signature:			Date:		-

Program Chair's Signature:

Freedom of Information The personal information collected on this is used for administrative purposes of the Registrar's Office under the authority of the Ontario Colleges of Applied Arts and Technology Act, R.S.O 2002, and regulations thereunder. Personal information will be protected in accordance with the Freedom of Information and Protection of Privacy Act (FIPPA).