

COVID-19 CAMPUS ACCESS GUIDELINES FOR STUDENTS

Pursuant to the [Student Rights and Responsibilities Policy](#), you have the right to learn and work in an environment that is safe. To safeguard everyone on campus during the ongoing COVID-19 pandemic, the College has implemented additional health and safety measures as outlined below. The purpose of this document is to establish the responsibilities of you as a student to support and uphold these additional safety measures, and to clearly communicate the consequences for those students who do not meet their responsibilities.

An electronic copy of this document will be available through the Conestoga Mobile Safety Application and on the College website. If you have questions about your rights or responsibilities as a student at the College, contact the Student Rights and Responsibilities Office at srr@conestogac.on.ca.

STUDENT RESPONSIBILITIES:

- **Safety App Screening:** You must complete the [Conestoga Mobile Safety Application](#) screening decision tree, at least 24-hours before entering any College building. Upon successful completion of the screening, you will be permitted entry at approved locations as identified in the Safety App. If the screening is not completed in advance, you will need to complete an in-person Safety & Security screening process at the approved entry location. This may result in a delay to enter the building. **You must complete this screening each time you come to campus.**
- **Protective Mask:** You will be supplied with two College-issued protective masks for every entry to the College. Do not reuse or share masks. If a mask is dirty, damaged or damp, you can request a replacement mask from Safety & Security. You must follow proper mask wearing procedures at all times, as follows:
 - Disinfect your hands with an alcohol-based hand sanitizer before putting on your mask. Sanitation stations will be available at every approved entrance to the campus.
 - Cover your nose and mouth with the mask and loop the elastic bands behind your ears.
 - Squeeze the metal band over the bridge of your nose to ensure that the mask is tightly secured.
 - Make sure the bottom of your mask covers your chin without any gaps.
 - Do not touch or adjust your mask during use. If you do, you will need to wash your hands or disinfect your hands with hand sanitizer.
 - When leaving the campus, remove your mask by grabbing the elastics behind your ears and pulling them forward. Do not touch the front of the mask.
 - Dispose of your mask in the appropriate receptacle on campus.
 - Disinfect your hands with hand sanitizer.

- **COVID-19 Symptoms or Diagnosis:** If you have been diagnosed with COVID-19, are experiencing symptoms, or have been in contact with someone who has been diagnosed or is experiencing symptoms, please notify Greg Eller, Manager of Health and Life Safety at safety@conestogac.on.ca. **You may not be allowed to enter the College for a minimum 14-day period.** Follow the guidelines of your local Public Health Unit for assessment, testing, or emergency procedures.
- **Group Gatherings:** No gatherings of more than ten (10) people are permitted in the College at any time, including during break times.
- **Physical Distancing:** Physical distancing of two (2) meters is to be practiced while at the College. If a distance of less than two (2) meters is required to complete an essential or instructed task as per course or lab/shop instructions, your faculty or staff member will supply you with a face shield.
- **Building Access and Use:** Access to College buildings is only permitted within approved locations. Signs and routes are available to help direct you. Only designated washrooms, breakout locations, and entrances/exits are to be used.
- **Washroom Use:** Physical distancing must be practiced while in a shared washroom space.
- **Food and Drink:** No food services will be available at the College. You must wash or sanitize your hands prior to and after using a water fountain.
- **Tools and Equipment:** Do not share tools or supplies. If a task cannot be completed without the sharing of tools, they must be disinfected prior to the next user handling the item. Sanitizing supplies will be made available in these situations.

COMPLIANCE:

Compliance with these guidelines is expected of all students in order to ensure a safe campus environment during the pandemic.

Classroom/Lab Violations: Faculty and staff are responsible for compliance monitoring in their classrooms and labs. At their discretion, faculty and staff may address minor or accidental breaches of these guidelines within the classroom or lab, or they may refer breaches to Safety & Security.

Common Area Violations: Safety & Security are responsible for compliance monitoring in common areas and other access-restricted areas.

Removal from Campus: If you present an immediate safety threat through refusal or failure to comply with these guidelines, the following steps will be taken:

- You will immediately be removed from campus by Safety & Security;
- Within 24 hours, your conduct will be reported to the Student Rights and Responsibilities Office as a violation to be dealt with under the [Student Rights and Responsibilities Procedure](#);
- You will be temporarily trespassed from campus and will be required to meet with a Student Rights and Responsibilities Coordinator before being granted entry to campus

again.

Entry to campus is not guaranteed after a violation has occurred, and these cases may be escalated to the Office of the Associate Vice-President, Student Affairs for sanctions that would impact a student's academic status such as suspension or discontinuance from the College.