

OFF-CAMPUS ACTIVITIES POLICY

Authorizer: Senior Vice President, Academic Administration, Student Affairs, Human Resources and Research

Version: V3

Effective Date: 5/1/2007

POLICY STATEMENT:

Conestoga is committed to offering appropriate off-campus activities that provide relevant learning/experiences.

The chair/manager/designate may approve off-campus activities when:

- The off-campus activity provides a valuable experience,
- It does not cause undue risk for student, employees and Conestoga, and
- Requirements and activities for students are accessible, reasonable, and known.

The chair/manager/designate must sign the Off-Campus Activity Approval Form prior to the approved off-campus occurrence.

When assessing out-of-province or overnight off-campus activities, it is required that the chair/manager/designate obtain signed approval from the Dean/Executive Dean/Vice-President.

SCOPE:

This policy applies to all off-campus activities for students provided by Conestoga, excluding Work Integrated Learning (WIL and co-op), athletics, and out of country.

DEFINITIONS:

Off-campus activity

An approved activity for an individual or group that occurs off-campus.

RELATED DOCUMENTS:

Off-Campus Activity Academic Approval Form

Off-Campus Activity Procedure

Off-Campus Activity Social Approval Form

Risk Acknowledgement Waiver of Liability

Consent Form
Student Rights and Responsibilities Policy
Student Rights and Responsibilities Procedure

REVISION LOG:

November 23, 2016	Policy & Procedure Committee
December 7, 2016	Academic Forum
December 14, 2016	Academic Coordinating Committee
January 29, 2020	Academic Forum
February 7, 2020	Academic Coordinating Committee
June 28, 2023	Academic Forum
August 18, 2023	Academic Coordinating Committee