

ACADEMIC DISPUTE RESOLUTION AND APPEAL POLICY

Authorizer: Vice President, Academic/Student Affairs & Human Resources

Version: V2

Effective Date: 9/1/2007

POLICY STATEMENT:

The College recognizes that disputes regarding academic decisions may occur between members of the College community. Every attempt must be made to resolve issues or concerns informally at the program level prior to proceeding to a formal appeal.

SCOPE:

This policy applies to all applicants, registered and former students, faculty, registrar/designate and academic team of the College.

POLICY ELABORATION:

Appellants may only appeal on their own behalf. During the process, the appellant may wish to consult with a third party, but representations can only be made by the appellant.

The registrar/designate may request from the appropriate parties' information which may have a bearing on any aspect of the appeal.

REFERENCES:

Academic Dispute Resolution and Appeal Procedure
Academic Integrity Policy and Procedure
Student Rights and Responsibilities Policy and Procedure
Appeal Request Form

REVISION LOG:

Revision Date	Summary of Changes
2007-04-19	Title changes
2007-06-19	Content/language revisions as approved at Academic Forum
2007-06-25	Academic Forum – Approved
2007-07-16	Policy and Procedures Task Force – Revised and Validated
2007-09-05	Academic Coordinating Committee – Approved
2019-12-11	Academic Forum – Approved
2020-01-13	Academic Coordinating Committee

REVIEW LOG:

As Policy Owners, we certify that the Academic Dispute Resolution and Appeal Policy is appropriate and provide an up-to-date framework in which decisions can be made and implemented.

Barbara Kelly

Barbara Kelly,
Vice President,
Academic/Student Affairs & Human Resources

December 4, 2019

Date